

Metastorm BPM® Best Practices Lab



Maximize Your Metastorm BPM Investment

Employing enhanced development techniques could unlock vast improvements in the productivity and overall quality of your BPM implementation. Many organizations develop their own best practices over time as a result of failures and setbacks. You can get ahead of the competition by empowering your team with knowledge from the Metastorm BPM Best Practices Lab (BPL)—helping to ensure your BPM success and maximize your investment.

Perhaps your BPM team members feel confident in one area, but want guidance in another. A Best Practices Lab is an ideal way to receive such guidance because the content can be customized to your needs. Whatever your focus, you learn the methods proven to be effective by those who use it most.

The Best Practices Lab provides specialized training for your Metastorm BPM developers and administrators and is targeted to cover specific requirements established by the attendees prior to the class. A primary emphasis of the BPL is for students to learn by doing under the guidance of Metastorm senior development staff and instructors. The labs are small, focused training sessions and provide great latitude for both the trainer and attendees to set the pace and direction of the course.

Due to the flexible nature of the BPL schedule, the outline highlights the beginning of the session, but then opens up the schedule beyond that point.

Day 1:

- Installation/Configuration – The Metastorm developer confirms that your Metastorm BPM installation is properly configured.
- Metastorm BPM Assessment – The Metastorm developer assesses your attendees' level of experience with Metastorm BPM.
- Project Requirements Analysis – The Metastorm developer reviews project requirements, determines scope of effort, and plans milestones for your BPL session.

Highlights

Benefits

- Optimize the technology you already own and use
- Infuse valuable skills and knowledge into your existing staff
- Implement proven approaches to process design in your industry and technical architecture
- Reduce trial and error learning and increase productivity with the right methods
- Identify flawed design patterns before they become part of your processes
- Add value with extra guidance for those already familiar with BPM
- Receive time saving tips and tricks, along with useful source code
- Learn how to make your BPM interface more rich and user friendly
- Use the BPL to make progress on a real project

Day 2 - Day 5:

The Metastorm developer will begin each day with a review of current project status and milestones still to be accomplished. You'll then work independently, and the Metastorm developer will check in on your attendees frequently (e.g., every two hours) and encourage questions.

On the last day of the lab, the Metastorm developer and attendees will spend time assessing the progress on your application, and the Metastorm developer will help plan the next steps in the development, testing and deployment.

Pre-Requisites

BPL attendees are required to have completed a Metastorm BPM training class. The attendees will provide the BPL hardware and will bring a project specification to the session.

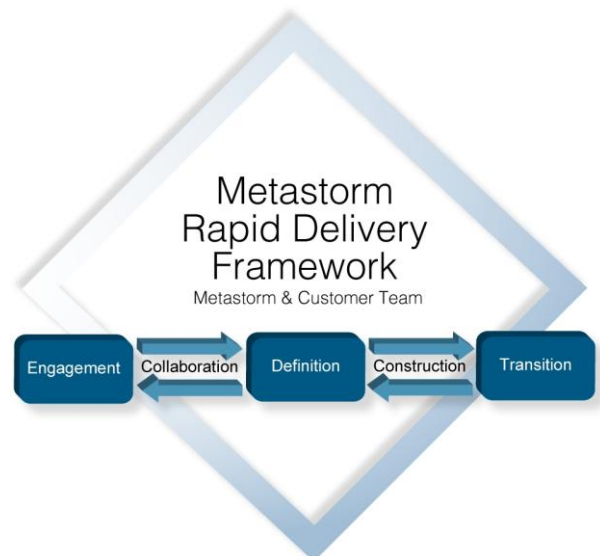
Attendees should have a stand-alone environment that will simulate the development environment they have back at their office. Metastorm will work with the BPL attendees to provide configuration assistance as necessary.

Proven Implementation Methodology

The Metastorm Rapid Delivery Framework (RDF) is a robust and adaptable approach to rapidly deploying your BPM and Integration initiatives. Developed and continuously enhanced by the industry experts of the Metastorm Professional Services team, the best practice delivery methodologies of the Metastorm RDF help you increase speed to value and establish a solid foundation for on-going process and system improvements by fully leveraging the depth of capabilities and flexibility offered in the Metastorm BPM and Metastorm Integration Manager software solutions.

With a strong customer focus and emphasis on collaboration, the Metastorm RDF helps ensure your implementation is easily understood and embraced. The five phases of the Metastorm RDF include:

- **Engagement** – project discovery and initiation
- **Collaboration** – communication of requirements, initial prototyping
- **Definition** – detailed solution and architecture design, enhancement of prototype to convert to development model
- **Construction** – enhancement of development model to convert to complete application, project team testing
- **Transition** – customer QA and user acceptance testing, deployment activities



Throughout the entire engagement, you maintain full project visibility and participation, allowing checkpoints and milestones to be easily tracked and measured by everyone involved. The Metastorm RDF approach to implementation perfectly complements the Metastorm Enterprise™ portfolio of solutions, enables the transfer of knowledge and skills to your team, and helps you achieve a rapid and successful solution roll-out that delivers immediate results.

Why Metastorm?

Metastorm and our integrated support network have the experience and resources necessary for successful planning, enterprise integration, customization, project management, technical support and education to help you get the most out of your Metastorm BPM and Metastorm Integration Manager investment. We offer the right combination of the industry's top people and solutions to help you meet your business objectives. Metastorm Professional Services deliver:

- Expert consultants who understand BPM and integration strategy, technology and business process challenges in your industry
- Proficient trainers experienced in knowledge transfer
- Superior customer support for immediate response and results
- Diverse partner access to complement the Metastorm team

Metastorm is committed to your success and to building a long-lasting relationship that helps you realize a strong return from your investment – both now and into the future. Let our Professional Services team help you take full advantage of Metastorm technology by analyzing your business and system processes, identifying issues, and transforming them into efficient Metastorm processes.

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