

Metastorm Process-driven ERP Requirements Analysis



A Solid Foundation for Your ERP Implementation

To be successful, an Enterprise Resource Planning (ERP) implementation must be based on a thorough understanding of the business and the supporting capabilities of the ERP package. To achieve the full understanding of your ERP package's functions and its impacts on your business, you must have visibility from business process through to requirements—and ultimately into the ERP package's design. However, building these relationships between business processes and ERP systems can be difficult. Metastorm's experienced Professional Services team will guide you every step of the way, and ensure that your new ERP solution meets your business needs, supports your cross-functional processes, and reduces change management risks.

Metastorm's approach develops detailed business models that eliminate ambiguity and provide a clear, detailed definition of future business processes and their requirements. We work with your business and IT teams to establish consensus on how your business processes should work, which business processes are best served through adaptation to the new technology, and how the application should be configured to effectively support the new business processes and their requirements. The resulting model-based deliverables give you assurance that you are properly designing and aligning your business and your end-to-end ERP solution.

Along with Metastorm's proven and reliable methodology for visualizing and analyzing business requirements, we use the industry-leading Metastorm ProVision® enterprise architecture and business process analysis software as the foundation of our service. Metastorm's ERP requirements analysis services provide:

- Consensus-based, facilitated workshops
- Highly efficient, top-down modeling, yielding consistent and detailed business models
- Concrete deliverables, which evolve through iterative modeling, publication and refinement

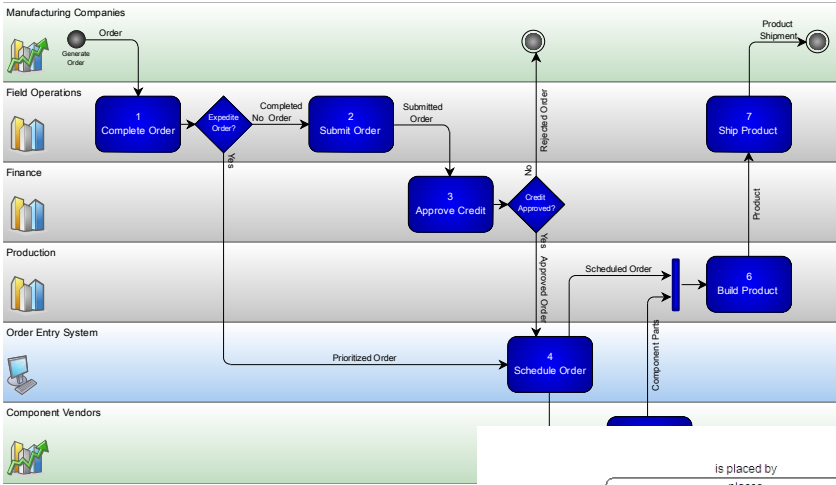
In each client engagement, business objectives and project scope are defined, and business processes, data and system requirements are modeled, reviewed and verified. As a result of this work and analysis, Metastorm produces the following deliverables in an accelerated and consensus-based project approach:

Highlights

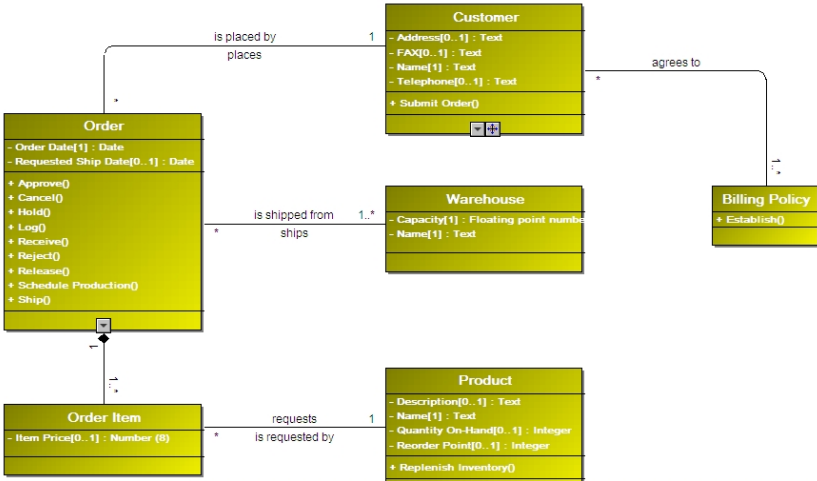
Benefits

- Business-driven, model-based approach provides end-to-end process visibility and drives all aspects of subsequent change management
- Successful results, delivered quickly, accelerate your return on investment
- Metastorm's best practices approach and project structure provide efficient and effective analysis and design, reducing costs
- Repeatable proven methodology jumpstarts your implementation, validates and refines designs over time—reducing project risk
- Model-based deliverables provide for clear, effective communication between your business, IT and system integrator
- Facilitated modeling and process review workshops drive participation, build consensus, and create early buy-in, reducing resistance to change

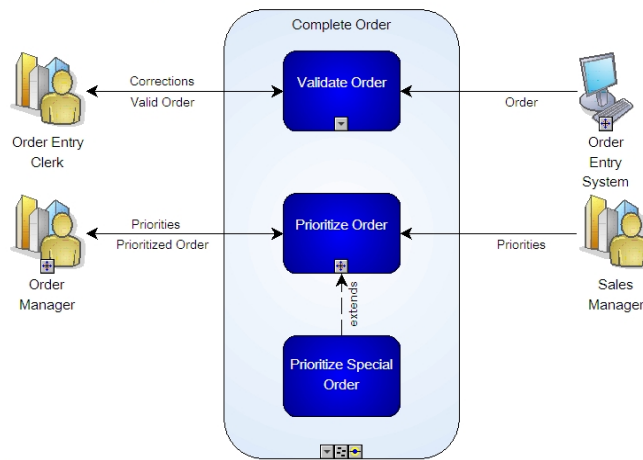
- Project Scope and Objectives – determine process boundaries, project participants and project size/duration.
- Business Process and Workflow Models – decompose the business domain into process and activities while showing sequences and responsibilities. This includes:
 - As-is (or current) Process and Workflow Models – depict current business process steps, value-add, sequences, hand-offs and supporting organizational structure.
 - To-be (or new) Process and Workflow Models – depict future business process steps, value add, sequences, hand-offs, supporting organizational structure and operational goals.
- Use Case Models – depict prototypical scenarios involving the “actors” in the business (e.g. roles, departments, systems) and the functions they use to accomplish business activities.
- Class (Data), Rule and Requirement Models – depict the information required by the business to operate, as well as establish the main inventory of business components, rules and requirements, and how they relate to the supported business processes.
- Metastorm Knowledge Exchange® Repository – reportable repository that houses key knowledge and intellectual capital using common appearance, terms and customized management procedures.



Sample deliverable: Workflow Model



Sample deliverable: Class Model



Sample deliverable: Use Case Model

Why Metastorm?

In virtually every industry and sector, Metastorm helps our customers better understand how their organizations operate and identify ways to maximize overall operational performance and resource utilization. We help streamline processes, raise productivity, lower costs, achieve compliance, instill governance and reduce risk and complexity. We understand the critical issues you face every day, and we offer proven, comprehensive services to increase your competitive advantage.

The Metastorm Professional Services team and our integrated support network have the experience and resources necessary for successful planning, enterprise integration, project management, technical support and education. We offer the right combination of the industry's top people and solutions to help you meet your business objectives. Metastorm Professional Services deliver:

- Expert consultants who understand EA, BPA, BPM and integration strategy, technology and business process challenges in your industry
- Proficient trainers experienced in knowledge transfer
- Superior customer support for immediate response and results
- Diverse partner access to complement the Metastorm team

The bottom line is that Metastorm is committed to your success and to building a long-lasting relationship that helps you realize a strong return from your investment.

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