

100 Metastorm BPM® 7.6 Overview



Course Syllabus

Important Facts:	1 day 60% Lecture/Demonstration 40% Hands-on Exercises
Target Audience:	Business Process Analysts, Metastorm BPM project leads, anyone who will be involved in process analysis and design using Metastorm BPM.
Class Objectives:	This one day class concentrates on process design using the Metastorm BPM Process Designer. Attendees come away from the experience with the ability to create process diagrams using Metastorm BPM's powerful graphical designer. In addition they will have an understanding of the core Metastorm BPM principles, Rapid Development Framework (RDF) Methodology and Metastorm project management, enabling them to effectively communicate with Metastorm BPM developers.
Prerequisites:	Experience in using windows-based software products and an understanding of business process analysis.
Topic Outline:	Day 1 <ul style="list-style-type: none">▪ Class Introduction<ul style="list-style-type: none">○ Course Objectives, Content & Timing▪ Introduction to Metastorm BPM<ul style="list-style-type: none">○ State Transition Model review○ Introduction to round-trip of Metastorm products○ Metastorm BPM Concepts○ Web Client User Interface (UI) walk through○ Instructor breakdown workflow into STAR Matrix<ul style="list-style-type: none">▪ LAB - familiarization with the UI and workflow○ High level application architecture review• Introduction to the Metastorm BPM Designer<ul style="list-style-type: none">○ Structure of User Interface○ Review of procedure structure○ File types○ Naming conventions○ Publishing Procedures○ Instructor demonstration of Support Call procedure Lab<ul style="list-style-type: none">▪ LAB – Support Call Procedure 1

- Creating Maps
 - Map Structure and Properties
 - Types of Stage and Actions
 - Analysis of example workflow
 - Instructor demonstrates workflow construction based on Support Call Procedure 2
 - LAB – Support Call Procedure 2

- Custom and System Variables
 - Review of Metastorm BPM data types
 - Review of System Variables
 - Review of Custom Variable
 - Review of Name conventions and Hungarian notation
 - Instructor demonstration of Custom Variable creation
 - LAB - Support Call Procedure 3

- Forms
 - Form creation and formatting
 - Instructor review of form elements properties
 - Saving forms as templates
 - Tab order of forms
 - Attaching forms to actions
 - Administration Forms
 - LAB - Support Call Procedure 4
 - Instructor demonstrates re-open folder and chain actions

- Workflow Review
 - Support Call Procedure
 - Tea making process

- Metastorm BPM Project Implementation Methodology
 - Instructor review

- Class Review
 - Final questions
 - Sources of further information
 - How to contact the relevant Metastorm resource